COLORADO DISABILITY FUNDING COMMITTEE
Minutes of the June 15, 2017 Meeting
1525 Sherman St., Rom103, Denver, CO
1:00 p.m.

Present: John Gay (via phone), Michael Neil (via phone), Charles Naumer (acting chair), Teresa Yaun (via phone), Howard Tuthill, Amy Weidman Schiller, John Monteith (via phone), David Henninger (via phone), and Michael Hess.

Absent: Jacob Finger, Brian Miller, Julie Busby, Megan Kennedy

Also Present: Committee Administrator Doug Platt, Public: Mark Simon, Corey Krause (via phone).

OLD BUSINESS

The meeting was called to order at 1:09 p.m.

1. Public comments included mention of upcoming expiration of certain member terms and the DFC website being down. The Administrator acknowledged both and reported on both including announcing a new web address (www.colorado.gov/dfc) during the administrator’s monthly report (see below).

2. The Administrator provided the DFC’s monthly administrative report.

3. The Committee voted unanimously to accept the minutes of the May 18, 2017 minutes as presented with no changes (Henninger moving, Neil seconding).

NEW BUSINESS

4. The committee approved amended language for bylaw Rule 7. E. regarding committee member absence by a unanimous vote (Henninger moving, Weidman Schiller seconding) to read:

   Attendance at meetings is important. After two absences at full committee meetings the Chair will issue a written communication regarding attendance and after four absences within a year recommend replacement unless there are extenuating circumstances.
5. The License Plate Subcommittee reported that it wishes to explore retaining Zim and Company to assist with the preparation of the RFP for an auction and would expend no more than $1,500.00 in the process. There were no objections by members of the committee.

6. The Grant Subcommittee reported that it plans on preparing a formal policy regarding accountability of the use of grant dollars and would be empowered to request a return of the funds if it was found that the grant recipient did not comply with the conditions of the grant. The subcommittee would also like to establish policies or protocols that would outline certain key communications, the disbursement of awarded funds, and accomplish these key tasks within 30 day timeline. Members of the subcommittee expressed interest in setting a working meeting with the administrator to finalize these recommended policies prior to the July meeting.

7. The committee approved July 20, 2017 for its next full meeting; Grant Subcommittee meeting at Noon on July 6, 2017; and License Plate Subcommittee meeting at 10:30 a.m. on July 20, 2017 at 1525 Sherman St.

8. Meeting adjourned at 2:13 p.m.

Respectfully submitted,

Doug Platt
Committee Administrator