The Health Disparities Grant Program (HDGP) grantees are required to submit a Final Evaluation Report to the Office of Health Equity. It is expected that this report will represent progress achieved over the 3-year period as referenced in the HDGP Program Rules 6CCR1014-5.

- Please develop a Final Evaluation Report to include information listed below that is no more than five (5) pages in length. Send the report to Jami HIyakumoto, Jami.Hiyakumoto@state.co.us no later than Friday, June 15, 2018.

- The Final Evaluation Report must be submitted in addition to the standard Quarter 4 narrative progress report and semi-annual evaluation progress report.

Grantees must respond to each area below as required:

a. **State-Level Evaluation:** Whether the grantee participated in state-level evaluation or surveillance studies regarding the impact of the overall Health Disparities Grant Program at the request of the department, and if so, a description of each evaluation or study.

   **All Grantees will use the following language:** The [fill in your program’s name] participated in the state-level evaluation of all HDGP grantees funded by CDPHE. This evaluation required data on strategy-specific measures and indicators to be submitted semi-annually through a web-based system. The data included process and outcome measures and indicators. Relevant data from these reports is included in this summary of our program. Additionally, the state-level evaluators will also use the data to report on the overall impact of the initiative across strategies and within strategies and disease outcomes.

b. **Key Accomplishments:** A determination of how the results achieved by the project contributed to the achievement of the project goals and objectives. This should be a high-level summary of your accomplishments.

c. **Evaluation Results:**
   - **Measures or indicators** used along with the data methodology.
   - **People Served and Services Received:** The number of people and intended population the grantee served and the services provided.
   - **Impact on Intended Population:** How grantees impacted the intended population. A summary of outcomes achieved and the lessons the grantee learned from the implementation of the grant services.
   - **How results** will be used, disseminated and communicated.

d. **Approach to Cultural Competence:** An explanation of how cultural competence was addressed.

e. **Sustainability:** Whether plans for sustainability after the grant period ends have been implemented, and if so, what those plans are.